

**Annual General Meeting**  
**Thursday, June 20, 2024 – 5:30pm**  
**Held in-person in Calgary & virtually through Zoom**

**Present:** Numerous members of PAA were present virtually and in-person including the following board members: Cara Ferreira, Renee Misfeldt, Martin Kratz, Angela Chau-Gado, Sarat Maharaj, Brian Bullen and Lisa Baroldi

**Regrets:** Board members Davide Martino, Stephen Rex, Jamie Gordon, and Derek Weisbeck

**Staff:** Lana Tordoff, Executive Director and Nicola Gaudet, Executive Assistant

Vice Chair, Cara Ferreira, noting quorum present, called the meeting to order at 5:30pm.

**Call to Order: 5:30pm**

**Cara Ferreira:** “The meeting will now come to order. This is the Annual General Meeting of members of Parkinson Association of Alberta. I am Cara Ferreira, Chair of the Board.”

“And thank you Martin Kratz, Board Director of Parkinson Association Alberta, for acting as the Scrutineer today.”

**Notice of Meeting:**

“The notice calling this meeting, the reviewed 2023 Financial Statements of Parkinson Association of Alberta and the auditor’s report was sent to each member. Parkinson Association of Alberta’s report to the community is posted on the website for all members and a copy was provided to each Board of Director in accordance with the Bylaws of Parkinson Association of Alberta.”

“In order to maintain the pace of the meeting we have arranged for some members to make common resolutions.”

“I direct that a copy of the notice be kept by the recording secretary with the records of this meeting.”

**Nicola Gaudet:** “The recording secretary will.”

**Quorum:**

**Cara Ferreira:** “Quorum for Parkinson Association of Alberta’s AGM is twenty-five members present or represented by proxy.”

“Martin, do we have a quorum of members present?”

**Martin Kratz:** “Yes, we have a quorum.”

**Cara Ferreira:** “Your green and red voting cards are in your AGM packages for the Parkinson Association of Alberta’s members who have purchased and hold a valid membership, 30 days in advance of this meeting.”

“For those of you joining us online, poll questions will appear on your screen for 20 seconds, allowing you to vote yes or no. “

**Meeting Regularly Constituted:**

**Cara Ferreira:** “Notice having been properly given and a quorum of members being present, I declare this Annual General Meeting to be duly constituted for the transaction of business.”

“The business to be conducted at today’s meeting is the ordinary annual business meeting which Parkinson Association of Alberta is required under its governing legislation to conduct, details of which have been given in the “Notice of Meeting” sent to all the members of Parkinson Association of Alberta.”

**1. Approval of Agenda**

**Cara Ferreira:** “I now submit for your approval the Agenda for the June 20, 2024 Annual General Meeting of the members of Parkinson Association of Alberta. Are there any additions to the agenda?”

**Motion:**

**Move that the agenda of the June 20, 2024 Annual General Meeting of members be approved as presented.**

**Moved by Cara Ferreira, seconded by Martin Kratz.**

**Cara Ferreira:** “Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?”

“Contrary, if any?”

**“I declare the resolution to be carried unanimously.”**

## **2. Approval of June 17, 2023 Annual General Meeting Minutes**

**Cara Ferreira:** “I now submit for your approval the minutes of the last meeting of the members of Parkinson Association of Alberta held on June 17, 2023. These minutes are in your member package. Unless members desire that these minutes to be read, I suggest that the reading of them be dispensed with.”

### **Motion:**

**Move that the minutes of the meeting of the Members of Parkinson Association of Alberta held on June 17, 2023 be taken as presented.**

**Moved by Cara Ferreira, seconded by Martin Kratz.**

**Cara Ferreira:** “Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?”

“Contrary, if any?”

**“I declare the resolution to be carried unanimously.”**

## **3.A) Treasurer’s Report**

**Cara Ferreira:** “At this time, I would like to ask that Angela Chau-Gado, Treasurer for Parkinson Association of Alberta to present the Treasurer’s report for Year ended December 31, 2023.”

**Angela Chau-Gado:** “The 2022 Auditor’s Report and Audited Financial Statements and Annual Report have been posted on Parkinson Association of Alberta’s website.”

### **Motion:**

**Move that the members accept and approve the 2023 Financial Statements Report as presented.**

**Moved by Angela Chau-Gado, Seconded by Martin Kratz.**

**Cara Ferreira:** “Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?”

“Contrary, if any?”

**“I declare the resolution to be carried unanimously.”**

### **3.B) Appointment of Auditors**

**Cara Ferreira:** Thank you Angela. The next item of business is the appointment of auditors.”

#### **Motion:**

**Move that Czechowsky, Graham & Hanevelt be appointed auditors of Parkinson Association of Alberta to hold offices until the next annual meeting or until their successors are appointed, and that the Board of Directors be authorized to fix the auditor’s remuneration, with the caveat that Parkinson Association of Alberta may undertake reassessment of audit services in 2024/25 for the purpose of good governance.**

**Moved by Cara Ferreira, Seconded by Stuart Myron.**

**Cara Ferreira:** “Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?”

“Contrary, if any?”

**“I declare the resolution to be carried unanimously.”**

### **4. Approval of Past Acts**

**Cara Ferreira:** “At this time, I would like to present the next item of business, the approval by the Members of the past acts of the Board of Directors and Officers of the Parkinson Association of Alberta.”

#### **Motion:**

**Move that the Members approve and ratify the past acts of the Board of Directors and officers of the Parkinson Association of Alberta.**

**Moved by Cara Ferreria, seconded by Lisa Baroldi.**

**Cara Ferreira:** “Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?”

“Contrary, if any?”

**“I declare the resolution to be carried unanimously.”**

### **5.A) Election of Directors**

**Cara Ferreira:** “At this time, I would like to present the next item of business, the election of the Board of Directors of Parkinson Association of Alberta. I’d like to take a moment to ask those existing Board Members who are present to wave as I call out their names, so you know who they are.”

#### **Present in the meeting ...**

Mr. Sarat Maharaj	Dr. Cara Ferreira	Dr. Renee Misfeldt
Mr. Brian Bullen	Mr. Martin Kratz	Mr. Sarat Maharaj
Ms. Angela Chau-Gado		
Ms. Lisa Baroldi (representative of the Gordon and Diane Buchanan Family Foundation)		

“The following Board Members are not present, they regret their attendance due to other commitments.

Mr. Stephen Rex	Mr. Jamie Gordon	Mr. Derek Weisbeck
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Under our bylaws directors are elected for two year terms. As a result, Mr. Sarat Maharaj, Dr. Renee Misfeldt, Mr. Stephen Rex, and Mr. Brian Bullen, do not stand for election today as we are within a current term.

As a Committee Member of the Nominating Committee, it's my pleasure to advise you that we have a slate of 6 returning Directors and 5 new directors who represent our members to present for your approval today. They bring a high level of expertise & not-for-profit experience to your new board, and most importantly a passionate commitment to the Parkinson's cause.

I'd like to take a moment to present the returning Board Members who are present to have them wave as I call out their names, so you know who they are.

**Incumbent directors**

Ms. Angela Chau-Gado  
Mr. Jamie Gordon

Dr. Davide Martino  
and myself, Dr. Cara Ferreria

Mr. Martin Kratz

**New directors**

Ms. Amy Lee  
Mr. Dave Humen

Mr. Dean Welke  
Ms. Shilo Burt

Mr. Munir Patel

**Motion:**

**Move that we the members of Parkinson Association of Alberta approve the Directors as presented by the Nominating Committee as listed in the "Notice of Meeting" and that these individuals be duly elected Directors of Parkinson Association of Alberta to hold office for a term of two (2) years or such earlier time that their successors are duly elected.**

**Moved by Cara Ferreira, seconded by Stuart Myron.**

**Cara Ferreira:** "Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?"

"Contrary, if any?"

**"I declare the resolution to be carried unanimously."**

"I thank those volunteer directors whose term expired prior or at this Annual General Meeting of members of the Parkinson Association of Alberta, namely:

Mr. Derek Weisbeck

Mr. Sine Chadi (representative of the Gordon and Diane Buchanan Family Foundation)

"These directors have served our Association well as volunteers. Each of them has made important contributions to allow our Association to better serve our cause."

"I kindly request applause for the service of our departing directors and to welcome our incoming board members."

## 6. Old Business

**Cara Ferreira:** “The next item of business is any old business arising from the Minutes.”

“Is there any old business arising from the Minutes”?

## 7. New Business

**Cara Ferreira:** “The next item of business is any new business.”

“Is there any new business for the meeting”?

## 8. Adjournment of AGM

**Cara Ferreira:** “As there is no further business, may I have a motion for the adjournment of the meeting?”

**Motion:**

**Move that the meeting be adjourned.**

**Moved by Cara Ferreira, seconded by Martin Kratz.**

**Cara Ferreira:** “Will those in favour of the Motion signify by raising the green card, raise your hand or complete the online poll?”

“Contrary, if any?”

**“I declare the resolution to be carried unanimously.”**

Adjourned: 5:52pm

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Attached

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**Cara Ferreira – Board Chair**

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**Date**